

Deaf Leadership Mentor Program



Dear Mentor / Mentee

RE: Consent to Check and Release National Police Record

There have been some changes to the Police Check process effective from 1 November 2008. This makes the process for obtaining a police check from you slightly different.

You are now required to do the following:

- Provide proof of identity that is worth at least 100 points when applying.
- You must complete the application form online before printing it out. To access the form you can go to the police website on www.police.vic.gov.au , then click onto "Our Services" and then click on "police records check".
- Enter your information in the application form online and print it out.
- The application, proof of identity and your signature must be witnessed and signed by an authorised certifier.
- Return the certified application to us and we will fill out our information. Then we will send the form and payment to Victoria Police.
- The National Police certificate will be sent to you at your postal address.
- You must show the certificate to the Program Coordinator, Natalie Sandon within six (6) weeks of submitting your application.

Vicdeaf shall receive a 'confirmation' report from Victoria Police that a National Police certificate had been sent to you but not the actual completed certificate.

You will need to provide the Program Coordinator with a copy of the completed certificate once received, within six (6) weeks of submitting your application, as stated above.

Thank you and Vicdeaf look forward having you on board.

Warm Regards,

Natalie Sandon
Program Coordinator
Vicdeaf Deaf Leadership Mentor Program